



Ref: ADT – COM/032/2011

Date: 10.01.2011

**Subject: Container Terminal Access**

Dear All,

Abu Dhabi Terminals would like to take this opportunity to thank our esteemed customers for their valued support in 2010 and we look forward to an ongoing healthy partnership in the coming year.

In 2011 we endeavor to continually improve our services and with that in mind we would like to formally advise you of a change in access to the Container Terminal.

Due to the increasing number of vehicles that have access to the CT area and the imposing risk to safety and productivity, through our HSSE department we have introduced a new car sticker policy. This is aimed at regulating all personnel vehicles entering into the CT and or surrounding facilities.

You are therefore kindly requested to forward a list of company representatives Name and the corresponding vehicle registration number of persons and or vehicles that require access to the CT area. We will then review your requirements and issue individual stickers per vehicle.

HSSE policy & the conditions mentioned below.

- The sticker should only be used by the person / vehicle for which it is issued.
- Prior to change / selling the car, the sticker must be removed & surrendered to HSSE Security office
- The sticker should not be removed & fixed to any other vehicle other than for which it is issued.
- Sticker must not be misused to access other locations other than the locations authorized to access.
- Any breach will be referred to the concern authorities for punitive action.

The above policy will be implemented with effect 16th January 2011, kindly arrange to forward the names to: [customerservice@adterminals.ae](mailto:customerservice@adterminals.ae) without any delay.

Once again thank you for your support.

For Abu Dhabi Terminals

Julian Skyrme

Chief Commercial Officer